# Privacy Policy of the Website of the National Personnel Authority

#### 1. Basic premise

The national personnel authority (hereinafter referred to as "the NPA") is collecting information from everyone using the Official Website of the National Personnel Authority (hereinafter referred to as "the Site") in areas necessary for the smooth operation of the services (such as information provision and acceptance of various comments) provided by the Site. Information acquired will be handled appropriately within the scope of the purposes of use as specified below.

## 2. Scope of information collection

- (1) We automatically collect and store Internet domain names, IP addresses, information about access to the Site, and so on.
- (2) Regarding feedback, etc. addressed to <a href="mailto:npainternational@jinji.go.jp">npainternational@jinji.go.jp</a>, the sender's e-mail address will be visible to the recipient.

#### 3. Purposes of use

- (1) The information acquired in 2. (1) will be used as reference for the smooth operation of the service provided by the Site.
- (2) The information collected in 2. (2) may be forwarded to relevant sections depending on the content, and the user's name and e-mail address may be used to confirm the content, etc.

# 4. Limitations on use and provision

At the NPA, except in cases of legal disclosure requests, cases of illegal access, threats and other unlawful acts, or other special reasons, the information acquired will not be used by ourselves for any purposes other than those described in 3., nor will it be provided to any third party.

However, regarding access to the Site, feedback, etc. and information on these users' attributes, statistical information of the data may be made public.

## 5. Measures to ensure security

The NPA is taking the measures necessary to manage acquired information appropriately to prevent any leak, loss, or destruction, etc. of the information.

# 6. Scope of application

This privacy policy applies only to the Site.

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